



# VIDEOCONFERENCE REGISTRATION

1600 Ken Thompson Parkway  
Sarasota, FL 34236

Tel: 941-388-4441  
Email: contact@seatrek.org

Fax: 941-388-3503  
Web: mote.org/seatrek

## CONTACT INFO

Organization

Phone

ext.

Fax

Contact

Email

Address

City

State

ZIP

Billing Contact/Address  
(if different)

Billing  
Phone

ext.

Billing  
Fax

## PROGRAMS

Fill-in the circle of the program you wish to purchase (⊙). Shaded boxes indicate program grade level. Black boxes indicate recommended grade levels (■). For gray boxes, check with us first.

PROGRAM	GRADE →	K	1	2	3	4	5	6	7	8	9	10	11	12	+	PRICE	TIME
<input type="radio"/> Sea Me Read: Sharks		■	■	■												\$75	20 min
<input type="radio"/> Sea Me Read: Crabs		■	■	■												\$75	20 min
<input type="radio"/> Snack Attack				■	■	■	■	■	■	■	■	■	■	■	■	\$75	20 min
<input type="radio"/> Sea Turtles						■	■	■	■	■	■					\$155	45 min
<input type="radio"/> Manatees						■	■	■	■	■	■					\$155	45 min
<input type="radio"/> Sharks: Fact vs. Myth						■	■	■	■	■	■					\$155	45 min
<input type="radio"/> Discovery Reef						■	■	■	■	■	■					\$100	30 min
<input type="radio"/> Shark Extremes						■	■	■	■	■	■	■	■	■		\$100	30 min
<input type="radio"/> Sealife Rescue						■	■	■	■	■	■	■	■	■		\$100	30 min
<input type="radio"/> Coral Reefs										■	■	■	■	■		\$155	45 min
<input type="radio"/> Dolphins										■	■	■	■	■		\$155	45 min
<input type="radio"/> Best Practices														■		\$175	60 min
<input type="radio"/> SeaTrek Showcase														■		\$75	30 min

SeaTrek connections are via commodity IP or Internet2 (H.323). We no longer offer ISDN.

Will you be using a bridge?:  YES  NO

If YES, bridge contact: \_\_\_\_\_ bridge phone: \_\_\_\_\_

Up to 3 locations may bridge for a SeaTrek conference with additional program charges (see website). Please duplicate the SITE INFO for each location on a separate sheet. Program recipients are responsible for connecting with our studios. IP numbers and testing protocols will be sent with your email confirmation. You may connect up to 10 minutes prior to your start time. You must connect with us no later than 15 minutes after your start time to avoid cancellation and billing.

**Signature (required).** By signing above, you authorize payment and agree to the cancellation policy.

## SCHEDULE

For timeslot availability, please check our website. Indicate additional conferences, alternate dates or a date range below. ALL TIMES SHOULD BE IN EASTERN TIME (ET). Schedules will be confirmed by email after receipt of your signed registration.

1st Date Preference: \_\_\_\_\_ 1st Time: \_\_\_\_\_ ET

Alternate Date: \_\_\_\_\_ Alt. Time: \_\_\_\_\_ ET

Additional Dates/Times or Notes: \_\_\_\_\_

## SITE INFO

Approx. # of students/participants: \_\_\_\_\_

Grade Levels/Ages: \_\_\_\_\_

Receiving Site/School Name: \_\_\_\_\_

City of Receiving Site: \_\_\_\_\_

Lead/Teacher's Name: \_\_\_\_\_

Lead Phone or Email: \_\_\_\_\_

Tech/Room Coordinator's Name: \_\_\_\_\_

Videoconference Room Phone #: \_\_\_\_\_

**Billing and Cancellation Policy:** Recipients will be invoiced after successful delivery of each videoconference. Cancellations must be made at least 24 hours prior to your confirmed videoconference to avoid billing. Program fees will not be waived due to technical trouble unless specific problems can be reliably traced to a SeaTrek hardware malfunction. You must contact us no later than 15 minutes after your start time to avoid cancellation and billing.